



REPUBLIKA E KOSOVËS – ZYRA E PRESIDENTES
REPUBLIC OF KOSOVO – OFFICE OF THE PRESIDENT
REPUBLIKA KOSOVO – KANCELARIJA PREDSEDNICE

PRIVACY POLICY

The right to privacy and the protection of your personal data is a top priority of the **Office of the President of the Republic of Kosovo**, which is committed to processing your personal data responsibly and in accordance with Law No. 06/L-082 on the Protection of Personal Data, and in accordance with European legislation on the protection of personal data.

This personal data protection policy is applicable if you are a job applicant, a contracting party, participate in a training organized by us, visiting the **Office of the President of the Republic of Kosovo**, use any service, submit a request via email or our website.

Who processes and who is responsible for your personal data

The processor of personal data is the **Office of the President of the Republic of Kosovo**, at the following address: “Mother Teresa” Square, 10 000 Prishtina, Kosovo.

The officer responsible for the protection of personal data in the Office of the President of the Republic of Kosovo is: Zana Hoxha-Hyseni, e-mail: zana.hoxha.hyseni@president-ksgov.net and telephone number 038 200 12033.

Data categories we process

- Depending on the specific purposes and reasons, the **Office of the President of the Republic of Kosovo** processes all or some of the personal data specified below, separately or in combination:
 - Identification data: name, surname, identity document data;
 - Contact data: address, email, telephone number;
 - Data on education, health, professional qualification and work activity;
 - Other data required under specific laws regulating employment or contractual relations;
 - Other information and personal data necessary to fulfil the statutory obligations of the Office of the President of the Republic of Kosovo, to ensure the safety of the provision of air navigation services;
 - Photos and videos from conferences or events.

For what purposes do we use your personal data

Fulfilment of legal obligations set forth in Law No. 06/L-082 on the Protection of Personal Data the European Union legislation in force on the protection of personal data.

Fulfilment of orders of relevant state bodies;

Selection of employees, including conducting specialized and language training for new recruits;

Conclusion of contracts and pre-contractual relations;

Guaranteeing the safety of employees, visitors, as well as the infrastructure of the enterprise, through the video surveillance system, physical security, access control and registration of external visitors;

Ensuring the normal functioning, maintenance and security of the website and information and communication systems of the Office of the Ombudsman;

Processing requests under Law No. 06/L-081 on Access to Public Documents;

Promoting the activities of the OPRK, including distributing advertising materials and brochures, posting photos/videos on the website, Facebook, Instagram, Twitter, LinkedIn or other media.

Legal basis for processing

The **Office of the President of the Republic of Kosovo** processes personal data of subjects in accordance with Law No. 06/L-082 on the Protection of Personal Data and in accordance with European legislation on the protection of personal data.

In some cases, we process personal data only after the prior consent of the data subjects. The consent given may be withdrawn at any time by the subject.

With whom do we share the collected personal data

Competent authorities such as security, judicial and supervisory authorities, which, based on a legal act, have the authority to request from the OPRK, personal data of certain subjects.

- What are your rights

- When your personal data is processed by **the Office of the President of the Republic of Kosovo**, you have the right to:
 - access your data and at any time, request that it be corrected and updated without delay if your data is inaccurate or incomplete;
 - have your data erased ('right to be forgotten') and you may request that processing be prohibited in certain circumstances;
 - request that any of the above changes be communicated to other parties to whom your data have been disclosed;
 - complain at any time if you believe that your data protection rights have been violated.

Right to Complain

In accordance with Law No. 06/L-082 on the Protection of Personal Data, any natural person who believes that his or her right for the protection of personal data has been violated may file a complaint with the Information and Privacy Agency at the following address: Rr. Zejnel Salihu - No.22, 10000, Prishtina, Republic of Kosovo.

Security of personal data

The **Office of the President of the Republic of Kosovo** implements appropriate physical, organizational and technical measures to protect your personal data in accordance with the relevant provisions of Law No. 06/L-082 on the Protection of Personal Data.

The duration of storage of personal data depends on the purposes of processing for which they were collected and is regulated by the relevant Laws relating to Office and Archives Work Administration or any other law.

Privacy Policy Update

We may update our privacy policy from time to time and will notify you of any changes by posting the new Privacy Policy on this page.

The Website may contain various links to other websites, for which we recommend that you read the privacy policies of their websites.

Prishtina, March 11th 2026